

MEETING NOTICE

TO: Budget, Finance & Investment Committee

FROM: Joyce Ealy, Chairman

TIME: Thursday, May 7, 2009 – 5:30 P.M.

PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Insurance Report
 - A. Financials
 - B. Recommendation Implementing a “no-show” Charge at the CareHere Clinics
 - C. Recommendation Revising HRA Award Program
 - D. Revise Rate Structure of Medical Insurance Plan from Two Tier to Four Tier Effective January 1, 2010
5. General Fund Budget Amendments:
 - A. Trustee
 - B. Property Assessor
 - C. Ambulance Service
 1. Budget Amendments
 2. Grant Application to American Heart Association
 3. Assistance to Firefighters Grant Application
 - D. Drug Court
 1. Budget Amendment
 2. Byrne/JAG Recovery Act Grant Application
 - E. Sheriff's Department
 1. Budget Amendments (12)
 2. Grant Application for COPS Hiring Recovery Program
 3. Grant Application for STOP COPS/Domestic Violence Investigator
 4. Resolution Approving Applying for the 2009 Edward Byrne Memorial Justice Assistance Grant (JAG) and approving Interlocal Agreement
6. Approve 2009-10 State Supplement Juvenile Court Improvement Funds
7. Approve 2009-10 Grant Contracts with Tennessee Department of Children's Services for Youth Services
8. Approve Grant Agreement with Regional Transportation Authority for Relax and Ride Program
9. General Purpose School Fund Budget Amendments
10. Other Business

* * * *

To also include items that may be forwarded by Steering Committee & Public Works Committee after agenda is mailed.

* * * *

cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the April 30, 2009 meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
3. The Finance Director will present the Fund Condition Report for the month ending April 30, 2009.
4. Mrs. Lois Miller, Insurance Director will request approval of the following insurance items:
 - A. Financial Report
 - B. The Insurance Committee has recommended implementing a \$25 “no-show” charge to members who fail to attend scheduled appointments at CareHere if the employee/dependent or retiree fails to cancel an appointment with 24 hours of the scheduled time effective July 1, 2009.
 - C. The Insurance Committee will be recommending revising the HRA award program utilizing the same funds, but smaller prizes to reach a broader audience.
 - D. The Insurance Committee will be recommending adjusting the County Health Plan medical rates for the 2010 policy year changing the rate structure from 2 Tier to 4 Tier, while protecting family enrollees from the full brunt of their membership. The new rates would include most of the necessary increase, but about a third would need to be offset by identical plan changes to both Option 1 and Option 2 in order to remain budget neutral.
5. **General Fund Budget Amendments:**

- A. The County Trustee will be requesting approval of the following budget amendment to provide sufficient funding for the Property Tax Relief Program to complete the Fiscal Year:

From: 101-39000 – Undesignated Fund Balance -	\$85,000
To: 101-58900-540 – Tax Relief Program -	\$85,000

- B. The Property Assessor will be requesting approval of the following budget transfer to provide adequate funding for the Data Processing Services for the remainder of the Fiscal Year:

From: 101-52300-709 – Data Processing Equipment -	\$10,000
To: 101-52300-317 – Data Processing Services -	\$10,000

- C. The Ambulance Service Director will be requesting approval of the following budget amendments to provide additional Funding for the Gasoline Account and the Utilities Account; and to appropriate revenue received for medical coverage at special events to cover Overtime Pay and the related benefits:

From: 101-58900-425 – Miscellaneous/Gasoline -	\$25,000
To: 101-55130-425 – Ambulance/Gasoline -	\$25,000

From: 101-39000 – Undesignated Fund Balance -	\$20,000
To: 101-55130-452 – Utilities -	\$20,000

Increase Revenue: 101-43990 – Other Charges for Svc.- \$15,965

Increase Expend.:	101-55130-187 – Overtime Pay -	\$12,702
	101-55130-201 – Social Security -	990
	101-55130-204 – State Retirement -	2,042
	101-55130-212 – Employer Medicare -	231

The Ambulance Service Director will also be requesting approval to apply for a 100% grant from the American Heart Association for AED's.

The Ambulance Service Director will also be requesting approval to apply for an Assistance to Firefighters Grant to purchase two ambulances and other equipment. The grant will require a 25% local match.

Explanation of Agenda Items (cont'd)

- D. The Drug Court Coordinator will be requesting approval of the following budget transfer to provide sufficient funding for the Travel Account for the remainder of the Fiscal Year:

From: 101-53330-435 – Office Supplies - \$ 881

To: 101-53330-355 – Travel - \$ 881

The Drug Court Coordinator will also be requesting approval to apply for a Byrne JAG grant made available to Drug Courts as part of the American Recovery and Reinvestment Act. The federal amount is \$50,000 per year for two years with no match requirement. The grant period will be July 1, 2009 through June 30, 2011.

- E. The Sheriff's Department will be requesting approval of the following budget transfers and amendments:

From: 101-54110-431 – Law Enforcement Supplies - \$13,750

To: 101-54110-336 – Repair/Maintenance Equip. - \$13,750
to cover maintenance on video camera equipment

From: 101-54110-140 – Salary Supplement - \$ 2,000

To: 101-54110-169 – Part Time Personnel - 2,000
to cover cost for part-time school patrol

Increase Revenue: 101-48130 – Contributions - \$25,000

Increase Expend.: 101-54210-707 – Jail/Building Improv. - \$25,000
to appropriate revenue from Murfreesboro Police Department for Printrak Agreement

Increase Revenue: 101-44530 – Sale of Equipment - \$21,048

Increase Expend.: 101-54110-336 – Maint./Repair Equip. - \$21,048
To appropriate revenue from the sale of old vehicles

Increase Revenue: 101-47990 – Other Direct Federal Rev. - \$24,764

Increase Expend.: 101-54210-707 – Jail/Building Improv. - \$24,764
to appropriate revenue from the Department of Justice for SCAAP (State Criminal Alien Assistance Program).

From: 101-54210-334 – Jail/Maintenance Agreements - \$ 7,100

To: 101-54210-335 – Maint./Repair Building - \$ 6,000

101-54210-441 – Prisoner Clothing - 1,100
to cover estimated expenses

From: 101-54210-196 – In-Service Training - \$ 5,000

101-54210-336 – Maint./Repair Equipment - 5,000

To: 101-54210-410 – Custodial Supplies - \$10,000

to cover estimated expenses

From: 101-54210-710 – Food Service Equipment - \$ 4,000

To: 101-54210-441 – Prisoner Clothing - \$ 4,000
to cover estimated expenses

Increase Revenue: 101-49700 – Insurance Recovery - \$ 5,867

From: 101-58900-505 – Judgments - \$14,734

To: 101-54110-718 – Motor Vehicles - \$20,601

to replace a totaled patrol vehicle

Explanation of Agenda Items (cont'd)

Increase Revenue: 101-47250 – Law Enforcement Grants - \$10,535
Increase Expend.: 101-54110-709 – Data Processing Equip.-\$10,535
to appropriate the 2008 LEBG funds from the City of Murfreesboro

From: 101-54210-334 – Jail/Maint. Agreements - \$ 3,600
To: 101-54210-411 – Jail/Data Processing Supplies - \$ 3,600
to cover estimated expenses

From: 101-54110-709 – Sheriff/Data Processing Equip. - \$ 2,500
To: 101-54110-411 – Sheriff/Data Processing Supplies - \$ 2,500
To cover estimated expenses

The Sheriff's Department will be requesting approval of a three-year grant application from the Department of Justice for the COPS Hiring Recovery Program for the purpose of hiring 15 deputies. The annual cost for salary and benefits is \$731,145, with the three-year cost being \$2,193,435. Additional costs for uniforms, equipment, training and vehicles would be necessary at an approximate cost of \$573,315.

The Sheriff's Department will be requesting approval of a grant from the Department of Justice for a STOP COPS/Domestic Violence investigator, which will require a 25% match. The grant amount is \$72,974 with the county's portion being \$24,325, which can be funded with in-kind services.

The Sheriff's Department will be requesting approval of a Resolution to apply for the 2009 Edward Byrne Memorial Justice Assistance Grant (JAG) Recovery Program Award for 2008-2012 with the Rutherford County Sheriff's Office to be designated as the Fiscal Agent; and approving entry into an Interlocal Agreement between Rutherford County, the Cities of Murfreesboro and La Vergne, and the Town of Smyrna. Rutherford County will receive \$202,087.50 plus grant administration fee; the City of Murfreesboro will receive \$202,087.50 less grant administration fee; the City of La Vergne will receive \$71,775.00 less administration fee; and the Town of Smyrna will receive \$62,215 less administration fee.

6. The Youth Services Director will be requesting approval of the 2009-10 State Supplement Juvenile Court Improvement Funds in the amount of \$9,000.
7. The Youth Services Director will be requesting approval of two 2009-10 Grant Contracts with the Tennessee Department of Children's Services. The first grant is for the provision of Custody Prevention Services in the amount of \$417,696 with no match required. This is a continuation of a current grant.

The second grant is in the amount of \$46,448 with no match required and is for the provision of Community Intervention Services.

8. Approval will be requested for a Grant Agreement with the Regional Transportation Authority for the Relax and Ride Program effective for the period commencing July 1, 2009 through June 30, 2010. The cost would be \$9,775.

9. **General Purpose School Fund Budget Amendments:**

The Director of Schools will be requesting approval of a General Purpose School Fund budget amendment to reallocate \$178,990 budgeted for dental insurance to the medical insurance. The amendment also reallocates the budgeted medical/dental insurance. No new funds are being added to the budget; \$344,628 in existing funds are being reallocated to the needed major functions.

Explanation of Agenda Items (cont'd)

The Director of Schools will also be requesting approval of a General Purpose School Fund budget amendment to reallocate \$48,900 in budgeted classified staff funds and the related \$6,767 in benefits to the classified staff lines that need additional funding. Some of the amendments are needed because of replacement staff and/or vacation payouts. The continuing challenges with the Star Student reporting system are the reason behind the additions to the Office of the Principal function. No new funds are being added to the budget.

10. Other Business